

JOB DESCRIPTION

Position: Youth Project Coordinator – Human Trafficking Peer Prevention Project
Type: Contract One Year (Part-Time)
Reports to: Project Manager

Aura Freedom is seeking a Presentation Coordinator who identifies as female and is between the ages of 18-25 to coordinate and organize anti-human trafficking presentations to youth in schools, shelters and group homes in the City of Toronto. The project is divided into two 6-month phases and are described below.

Phase 1 (6 months):

- Attend and participate in training workshops on various topics including human trafficking, anti-oppression, gender inequality, trauma informed training, consent, and presentation skills (all training is paid).
- Shadow seasoned Aura Freedom facilitators during anti-human trafficking presentations for additional training and in order to deliver feedback to Aura Freedom on how to improve existing presentations from a youth point of view.
- Complete various administrative tasks in order to achieve project goals.

Phase 2 (6 months):

- Communicate and liaison with schools, shelters, group homes and community centers in Toronto to book anti-human trafficking presentations as well as build and maintain relationships with these schools/shelters in order to achieve project goals.
- Maintain a Project Calendar including presentation dates, follow-up deadlines, and more.
- Communicate with Presentation Facilitators on bookings and other organizational matters.
- Organize project supplies for each presentation.
- Collect data from presentation participants through a survey.
- Assist in the creation of a final project report identifying project outcomes using the data collected (testimonials from survivors, qualitative and quantitative data and case studies).
- Complete various administrative tasks in order to achieve project goals.

Recommended Skills/Traits:

- Has a bold outlook and courageous heart that makes human rights and equality a priority
- Strong demonstration of commitment, self-motivation and passion for making a difference in the lives of youth in the City of Toronto
- Strong organizational skills
- Motivated to further public education on important topics including the prevalence of human trafficking and other forms of violence against women and girls and passionate about the education of these important topics to relevant populations
- Ability to initiate and maintain positive and supportive relationships with others
Effective interpersonal and communication skills
- Proficient in Microsoft Office and comfortable using various social media

In addition to the extensive training curriculum the youth facilitators will complete and the mentoring/coaching provided by Aura Freedom, we believe that life experience will aid these facilitators in excelling at this position. Candidates of particular interest are those that have lived experience with abuse/violence, oppression, bullying, homelessness, human trafficking and/or addiction.